

2016 NIH REGIONAL SEMINAR

PROGRAM FUNDING AND GRANTS ADMINISTRATION



WHEN

May 11-13, 2016



WHERE

Baltimore, Maryland

Renaissance Baltimore Harborplace Hotel



National Institutes of Health
Office of Extramural Research

Connect With Us

EXHIBITOR INFORMATION

MAY 8:00 AM to MAY 8:00 AM to
12 5:00 PM **13** 3:00 PM

More information on pages 28-29.

NIH EXHIBITORS

- NIH electronic Research Administration (eRA)
- NIH Grants Information
- NIH Grants Policy
- NIH Loan Repayment Program
- NIH Small Business Innovation Research (SBIR)/ Small Business Technology Transfer (STTR)
- SciENcv

AMBASSADOR INSTITUTIONS



INDUSTRY EXHIBITORS



EVALUATE

Overall

<https://www.surveymonkey.com/r/evalregsem>

Sessions

Wednesday

<https://www.surveymonkey.com/r/Presem511>

Thursday

<https://www.surveymonkey.com/r/Thurs512>

Friday

<https://www.surveymonkey.com/r/friday513>

CONNECT

Complimentary wireless access is available in the meeting rooms. Passcode: **nih2016**

A complimentary Cyber Café is located in the Guilford room.

Thursday, May 12 8:00 AM to 5:00 PM

Friday, May 13 8:00 AM to 3:00 PM

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Speaker Presentations <http://regionalseminars.od.nih.gov/baltimore2016/presentations/>

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<https://cccevents.showgizmo.mobi/>

Welcome

Welcome to the 2016 National Institutes of Health (NIH) Regional Seminar on Program Funding and Grants Administration! The NIH and Office of Extramural Research (OER) are pleased that you have chosen to spend time with us in our neighbor city, Baltimore, Maryland. Our presenters look forward to sharing their expertise, hearing your perspective, and exploring ways to improve the grants process.

During this seminar, you have an opportunity to participate in sessions designed to demystify the application and review process and clarify Federal regulations and policies. Whether you are a new investigator, a post doc, or a research administrator—or if you have another important role in extramural research, we hope to provide you with a better understanding of the NIH grants process. I encourage you to take every opportunity to meet and interact with policy officials, representing multiple NIH Institutes and Centers. Officials from the U.S. Department of Health and Human Services and the NIH will be available to offer guidance and resources and answer your questions throughout the seminar, pre-seminar workshops, and 1:1 Meet-the-Experts discussions, as well as at our NIH booths and during breaks.

In our ongoing effort to provide education and training about the NIH grants process for the next generation of biomedical and behavioral scientists, we also are offering sessions covering the most recent policy changes that affect the way you do business with NIH. I encourage you to take full advantage of the unparalleled learning and networking opportunities available during the seminar and return home with new resources and new contacts.

I would like to express special appreciation to our local Ambassador Institutions—Johns Hopkins University School of Medicine, the University of Maryland, Baltimore, and the University of Maryland, Baltimore County—for providing volunteers to assist with this seminar.

Thank you for taking time out of your busy schedules to join us for the 2016 Regional Seminar.

Sincerely yours,



Francis S. Collins, M.D., Ph.D.
Director, National Institutes of Health



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Wednesday Agenda

ALL TRACKS

ALL LEVELS

Getting Through Human Research Reviews With Skill

Learning Objectives

Upon completing the workshop, participants will be able to:

- describe the key ethical principles that must be considered for conducting responsible human subjects research;
- recognize whether a proposed activity is human subjects research according to the regulations;
- explain how the HHS regulations for protecting human subjects might apply to a research activity;
- identify human subject protections issues that need to be addressed in a funding application for HHS/NIH support;
- describe the investigator's role in protecting human subjects in research and the key principles of the informed consent process;
- understand how to navigate the IRB process, and
- describe the role of the IRB in reviewing and approving research, and the criteria it must consider in reviewing and approving research.

This workshop is a joint collaboration between the HHS Office for Human Research Protections (OHRP) and the NIH Office of Extramural Research (OER).

Note: You may register for this workshop without attending the 2-day NIH Regional Seminar.

Full-Day Workshop: 8:30 AM – 4:15 PM

This workshop aims to provide participants with the knowledge and information necessary to have their NIH grant applications and research protocols pass review for human research protections. It will focus on reducing confusion and providing participants with practical tips and solutions to problems and difficulties commonly encountered during IRB review.

Target Audience

This workshop is primarily intended for investigators applying for NIH grants to conduct human subjects research or submitting human research protocols for IRB review. This workshop is also suitable for new IRB administrators and reviewers as a basic training or refresher course on the Federal policies for human research protections.

Educational Credits

This activity has been planned and implemented in accordance with the accreditation requirements and policies of the Accreditation Council for Continuing Medical Education (ACCME) through the joint providership of University Health Services Professional Education Programs (UHS-PEP) of Virginia Commonwealth University Health System and the Office for Human Research Protections (OHRP). UHS-PEP is accredited by the ACCME to provide continuing medical education for physicians.

UHS-PEP designates this live activity for a maximum of 5.5 AMA PRA Category 1 Credits(TM). Physicians should claim only the credit commensurate with the extent of their participation in the activity.

The fee for recording CME credits is \$20, payable on site at the Registration Desk.

Attendance Certificate

An attendance certificate will be available for collection on site by participants who have completed the full-day workshop.



Misti Ault Anderson, OHRP, HHS

Ann Hardy, NIH, HHS



Jamie Hernandez, OHRP, HHS

Yvonne Lau, OHRP, HHS



Ivor Pritchard, OHRP, HHS

Pre-Seminar Workshops

TIME	LOCATION	
7:30 AM – 8:25 AM	Registration	
MORNING AGENDA	00A	Getting Through Human Research Reviews With Skill Watertable Ballroom
8:30 AM – 12:10 PM	8:30 AM – 8:45 AM	Introduction & Logistics
	8:45 AM – 9:45 AM	Promoting human research through ethical research practices <i>Ivor Pritchard, OHRP, HHS</i> This presentation will examine the historical background of the development of human research ethics and discuss the ethical principles in the Belmont Report.
	9:45 AM – 10:45 AM	Overview of the HHS regulations <i>Misti Ault Anderson, OHRP, HHS</i> This presentation will provide an overview of the role of the HHS Office for Human Research Protections (OHRP), the “Common Rule,” and how the HHS regulations on human research protections are applied.
10:45 AM – 11:00 AM	Break	
	11:00 AM – 12:10 PM	Preparing the “protection of human subjects” section of your NIH grant application <i>Ann Hardy, OER, NIH</i> This presentation will walk participants through how to complete the section on the ‘Protection of human subjects’ in the NIH grant application. It will provide an overview of the grant review process and discuss in more detail the criteria that reviewers use to determine whether the application has included adequate protections for human subjects. Case studies will be used for illustration.
12:10 PM – 1:25 PM	Lunch Break	
AFTERNOON AGENDA	1:25 PM – 2:35 PM	Mastering the informed consent process <i>Yvonne Lau, OHRP, HHS</i> This session will examine the requirements for an effective informed consent process. Participants will be shown a video and asked to critique the sample approach to obtaining informed consent and comment on what could be reasonably expected in an informed consent process. The session will end by reviewing the regulatory requirements and investigators’ responsibilities.
1:25 PM – 4:15 PM		
2:35 PM – 2:50 PM	Break	
	2:50 PM – 4:00 PM	What you should know about IRB review of research <i>Jaime Hernandez, OHRP, NIH</i> This presentation will examine the structure and the roles of institution review boards (IRBs). It will discuss the regulatory criteria for IRB review with the goal of providing participants with a good understanding of what is required for approval. Case studies will be used to illustrate the considerations for IRB reviews.
	4:00 PM – 4:15 PM	Q&A/Closing Remarks <i>All Speakers</i> This short closing session will provide participants with the opportunity to ask any remaining questions they have on the human research protection requirements and review process.

Wednesday Agenda

ADMINISTRATORS

BEGINNER

Administrator's Boot Camp: Getting Started With NIH

Administrator's Boot Camp is an introductory level, hands-on workshop for new NIH applicants. Sessions will provide in-depth information on the basics of the pre-award process — highlighting key activities, timelines, considerations, and resources. Starting from the very beginning of the pre-award process through the time of award, topics will include registration, identifying funding opportunities, using the application guides, and understanding the Notice of Award.

SESSION 00F, 00G



Vickie Bishton, OER, NIH

Joel Snyderman, OER, NIH



Susan Toy, NHGRI, NIH

ADMINISTRATORS

BEGINNER

eRA Workshop: eRA Commons Account Administration & Post-submission Processing

Are you new to NIH grant administration? Have you recently started a new position or been given an eRA Commons account and you don't know what to do with it? Then this NIH eRA Workshop is for you.

In this interactive session, we will guide the novice user through key aspects of account administration, maintaining profiles, and post-submission processing in eRA Commons. Status, delegation, Just in Time (JIT), No Cost Extension (NCE), progress reporting, administrative supplements, Closeout, Federal Financial Report (FFR), and Financial Conflict of Interest (FCOI) are among the topics covered. Participants are encouraged to bring questions, share their experiences, learn from others, and expand their professional network.

This "how-to" workshop lays the perfect foundation for the NIH Regional Seminar on Program Funding and Grants Administration. During the 2-day seminar, you'll have the opportunity to build on that foundation and learn more about the policies and regulations, or the "why's," behind the "how's."

SESSION 00C, 00E



Scarlett Gibb, OER, NIH

Joe Schumaker, OER, NIH

ADMINISTRATORS

BEGINNER

eRA Workshop: Grant Application Preparation & Submission

Are you new to the NIH grant application process or overwhelmed by the logistics of submitting a grant application to NIH? Then this NIH eRA Workshop is for you.

We will guide the novice user through all the steps in the application submission process from finding a funding opportunity announcement to verifying your application has been successfully received at NIH. The session will focus on submitting a single-project grant application using Grants.gov downloadable forms or NIH's new Application Submission System and Interface for Submission Tracking (ASSIST), but will also touch upon program-specific considerations for administrative requests (e.g., supplements, change of institution), fellowship, training, career development and multi-project applications. Participants are encouraged to bring questions, share their experiences, learn from others, and expand their professional network.

This "how-to" workshop lays the perfect foundation for the NIH Regional Seminar on Program Funding and Grants Administration. During the 2-day seminar, you'll have the opportunity to build on that foundation and learn more about the policies and regulations, or the "why's," behind the "how's."

SESSION 00B, 00D



Sheri Cummins, OER, NIH

Jessie Floura, OER, NIH



Laurie Roman, OER, NIH

Pre-Seminar Workshops

TIME	LOCATION	
7:30 AM – 8:55 AM	Registration	
MORNING AGENDA 9:00 AM – 12:00 PM	00B eRA Workshop: Grant Application Preparation & Submission (↻ 00D)	Maryland E
	00C eRA Workshop: eRA Commons Account Administration & Post-submission Processing (↻ 00E)	Maryland F
	00F Administrator’s Boot Camp: Getting Started With NIH (↻ 00G)	Baltimore B
	00H Intellectual Property: Understanding Requirements and Recipient Responsibilities (Beginner - Intermediate) ★	Baltimore A
12:00 PM – 1:00 PM	Lunch	
AFTERNOON AGENDA 1:00 PM – 4:00 PM	00D eRA Workshop: Grant Application Preparation & Submission (↻ 00B)	Maryland E
	00E eRA Workshop: eRA Commons Account Administration & Post-submission Processing (↻ 00C)	Maryland F
	00G Administrator’s Boot Camp: Getting Started With NIH (↻ 00F)	Baltimore B
	00I Intellectual Property: A Hands-On Demonstration of iEdison ★ (Intermediate - Advanced)	Baltimore A

ALL TRACKS

ALL LEVELS

Intellectual Property: A Hands-On Demonstration of iEdison

This is a 3-hour workshop that will give participants a demonstration of Interagency Edison. Emphasis will be on specific performance of invention and patent reporting and related administration of the patent rights clauses in Federal funding agreements and applicability to specific circumstances.

SESSION 00I



Carolyn Mosby, OER, NIH
John Salzman, OER, NIH

ALL TRACKS

ALL LEVELS

Intellectual Property: Understanding Requirements and Recipient Responsibilities

This 3-hour Intellectual Property workshop for beginner and intermediate Sponsored Program and Technology Transfer Professionals is designed to give participants an understanding of intellectual property, the Bayh-Dole Act, Inventions & Reporting via iEdison, and other award recipient responsibilities as they relate to Intellectual Property and Federal grant funding.

SESSION 00H



Scott Cooper, OER, NIH
Mary Fran Deutsch, OER, NIH

↻ = Repeat ★ = Intermediate/Advanced

Thursday Agenda

TIME	ALL TRACKS	
7:00 AM – 8:25 AM	Registration	
8:30 AM – 9:30 AM PLENARY	Keynote with Dr. Michael Lauer (NIH Deputy Director for Extramural Research)	Maryland CDEF
9:30 AM – 9:45 AM	Break	
9:45 AM – 11:00 AM BREAKOUT 1	1A “Open Mike” with Dr. Michael Lauer (☺ 4A)	Baltimore AB
	1B Research integrity	Watertable
	1C Fundamentals of the NIH Grants Process and Need-to-Know Resources	Maryland CDEF
11:00 AM – 11:15 AM	Break	
11:15 AM – 12:30 PM BREAKOUT 2	2A Managing Compliance With the NIH Public Access Policy	Watertable
	2B Bonjour! Hola! International Organizations & the NIH Grants Process ★	Fells Point
12:30 PM – 1:45 PM	Lunch	
1:45 PM – 3:00 PM BREAKOUT 3	3A Financial Conflict of Interest (FCOI): What You Need to Know	Baltimore AB
	3B Ready! Set! Submit! Application, Preparation, & Submission	Maryland B
	3C Takin’ Care of Business - SBIR/STTR	Fells Point
3:00 PM – 3:15 PM	Break	
3:15 PM – 4:30 PM BREAKOUT 4	4A “Open Mike” with Dr. Michael Lauer (☺ 1A)	Maryland B
	4B Research Involving Human Subjects, HHS, and NIH	Watertable
	4C NIH AREA (R15) Program Update	Maryland EF
4:30 PM – 4:45 PM	Break	
4:45 PM – 5:30 PM BREAKOUT 5	5A End-of-Day Q&A	Maryland A
	5B NIH Biosketch & SciENCv	Maryland EF
	5C Research Involving Human Subjects Q&A	Watertable
	5D Simplifying NIH’s Grant Application Instructions: See What’s Changed	Baltimore AB
	5E Using RePORT to Your Advantage (Abbrev. Version; Expanded Version - Session 9B)	Maryland C
	5F NIH Loan Repayment Programs	Fells Point
5:30 PM – 6:30 PM	Networking Hour Join your peers and NIH faculty for casual conversation before you head to dinner.	Watertable Bar & Restaurant (cash bar)

2-Day Seminar

ADMINISTRATORS			NEW INVESTIGATORS	
1D	Federal Research Policy Update (U 3D)	Maryland B		
1E	Advanced Administrative Topics (U 9E) ★	Maryland A		
2C	Current Issues at NIH (U 7C)	Maryland A	2F Navigating Your Career With NIH: An Overview	Maryland CDEF
2D	From the Inbox: Pre-Award and Post-Award Issues (U 9C)	Baltimore AB		
2E	NIH Peer Review Process for Administrators	Maryland B		
3D	Federal Research Policy Update (U 1D)	Maryland C	3F Finding & Understanding Funding Opportunity Announcements (FOAs)	Baltimore AB
3E	Budget Basics for Administrators (U 6D)	Maryland EF		
4D	Common Compliance Pitfalls and Strategies for Success: Case Studies (U 8D)	Maryland C	4E Budget Building Blocks for Investigators	Baltimore AB
			4F Writing an Effective "K" Application ★	Fells Point

U = Repeat ★ = Intermediate/Advanced

Friday Agenda

TIME	ALL TRACKS	
7:30 AM – 8:30 AM	Open Networking	
8:30 AM – 9:45 AM BREAKOUT 6	6A	eRA Systems: Words We Take for “Grant”ed Maryland EF
	6B	Research Involving Animals - Office of Laboratory Animal Welfare (OLAW) Homeland
9:45 AM – 10:00 AM	Break	
10:00 AM – 11:15 AM BREAKOUT 7	7A	Interacting Electronically With NIH: Post-Submission Maryland C
	7B	I Have an Idea! Inventions, Data Sharing, & Other IP Considerations ★ Maryland A
11:15 AM – 12:30 PM	Lunch	
12:30 PM – 1:45 PM BREAKOUT 8	8A	ClinicalTrials.gov & FDAAA for NIH Grantees Maryland A
	8B	NIH Intramural Research Training Opportunities Homeland
	8C	R&D Contracts: Who, What, Where, When, Why, & How Watertable
1:45 PM – 2:00 PM	Break	
2:00 PM – 3:15 PM BREAKOUT 9	9A	Preparing & Submitting Multi-Project Grant Applications to NIH Maryland C
	9B	Using RePORT to Your Advantage (Expanded Version; Abbrev. Version - Session 5E) Maryland A

Notes

2-Day Seminar

ADMINISTRATORS			NEW INVESTIGATORS		
6C	After the Award Is Made: Then What?	Watertable	6F	Grant Writing for Success	Baltimore AB
6D	Budget Basics for Administrators (↻ 3E)	Maryland C			
6E	Policy & Compliance: Working Together Like Hand in Glove	Maryland B			
7C	Current Issues at NIH (↻ 2C)	Maryland B	7F	NIH Peer Review Process for Investigators	Baltimore AB
7D	All About Costs Primer	Maryland EF			
7E	NIH Career Development Awards	Watertable			
8D	Common Compliance Pitfalls and Strategies for Success: Case Studies (↻ 4D)	Baltimore AB	8E	Post-Review to Award for Investigators	Maryland B
			8F	Rigor & Reproducibility: Back to Basics	Maryland C
9C	From the Inbox: Pre-Award and Post-Award Issues (↻ 2D)	Maryland EF	9F	After Your First Award: Next Steps in Your Journey With NIH	Maryland B
9D	Research Training Awards	Watertable			
9E	Advanced Administrative Topics (↻ 1E) ★	Baltimore AB			

Notes

↻ = Repeat ★ = Intermediate/Advanced

Presentation List (Alphabetical)

ADMINISTRATORS

ADVANCED

Advanced Administrative Topics

- identify and assess various post-award situations; and
- determine specific questions for consideration in order to provide resolution toward effective grant oversight.

NIH experts share the ins and outs of managing research grants in an increasingly complex environment, and how to address less common situations such as changes in PD/PI, scope, institution, sabbaticals, etc. Don't miss the discussions on oversight and coordination of complex award mechanisms, including clinical trials, multi-site projects, program projects, etc.; which add additional responsibilities for PIs, administrators, and NIH staff.

SESSION 1E, 9E



Mary Kirker, NIAID, NIH
Crystal Wolfrey, NCI, NIH

ADMINISTRATORS

BEGINNER

After the Award Is Made...Then What?

- describe the key elements of a Notice of Award;
- detail NIH reporting requirements;
- describe grant changes that require prior approval; and
- explain what is required to close out a grant.

What happens at your institution and at the NIH between grant award and closeout? This session provides a better understanding of NIH post-award activities from the perspective of a senior NIH grants management expert. The emphasis will be on business issues.

SESSION 6C



George Tucker, NIEHS, NIH

NEW INVESTIGATORS

BEGINNER

After Your First Award: Next Steps in Your Journey With NIH

- appreciate the value of "big picture" strategies designed to enhance the likelihood of their long-term success;
- realize there is more to a thriving research program than the linear progression of going from grant to grant; and
- explain the value of the mentor's role, including your NIH Program Director.

Congratulations! You just received your first independent NIH award. Nothing but success from here on in, right? Maybe. Maybe not. The difference can lie in what you do (or don't do) after getting this first award. This session will illuminate possible paths to pursue – and common pitfalls to avoid – to enhance the likelihood of the long-term success of your funded research program.

SESSION 9F



Dorothy Castille, NIMHD, NIH
Sherry Mills, OER, NIH

ADMINISTRATORS

BEGINNER

All About Costs Primer

- identify the various Federal requirements and NIH policies governing considerations;
- make more informed determinations regarding the allowability of costs on NIH awards; and
- gain an understanding of other cost-related requirements, such as the deadlines for submitting required financial reports and closeout documentation.

Looking for a session that provides an introduction to post-award costing issues? If so, this session is the one for you. This session will emphasize accounting, monitoring, and reporting requirements, and other important topics, while encouraging audience participation. This session is a great post-award primer for administrators and investigators.

SESSION 7D



Diane Dean, OER, NIH
Kathy Hancock, OER, NIH



Joel Snyderman, OER, NIH
Samantha Tempchin, OER, NIH

ALL TRACKS

INTERMEDIATE

Bonjour! Hola! International Organizations & the NIH Grants Process

- explain basic processes for establishing international collaborations; and
- describe recent updates and changes to related NIH policies for foreign grants.

As research becomes more global, international collaborations become more necessary. Researchers are being faced with issues and concerns in which they have little experience. This session will answer such programmatic and administrative questions as... What are possible issues when a collaborator is foreign? Are there issues that may be unique to resource poor countries?

SESSION 2B



Mary Kirker, NIAID, NIH

ADMINISTRATORS

BEGINNER

Budget Basics for Administrators

- explain the major differences between modular vs. categorical budgets;
- list the most common budget submission errors; and
- list pre-award costs and post-award actions.

Guidance is often requested from NIH staff on how to calculate, develop, and defend a budget request. There is a lot to consider when developing a budget for a grant application. What are the cost principles? What are the limitations set forth in the Funding Opportunity Announcement? What are allowable direct and indirect costs? This session will provide you with the basics you need and the people who can help.

SESSION 3E, 6D



Dwight Mowery, NLM, NIH

NEW INVESTIGATORS

BEGINNER

Budget Building Blocks for Investigators

- describe the differences in preparing modular and detailed (itemized) budgets; and
- develop and justify budget requests for grant applications.

There is much for an investigator to consider when developing a budget for a grant application, such as what can be requested, how is the budget calculated, and is the request appropriate. An NIH Program Official will guide you on finding the answers to these questions by providing valuable information for preparing a proper grant budget.

SESSION 4E



Stephanie Fertig, NINDS, NIH

ALL TRACKS

ALL LEVELS

ClinicalTrials.gov and FDAAA for NIH Grantees

- identify proposed changes to clinical trial reporting requirements for NIH grants;
- explain the necessity for clinical trial reporting to the PIs and other investigators they work with;
- apply the registration and reporting requirements to grants and their institution; and
- initiate the registration and reporting process for applicable grants through www.ClinicalTrials.gov.

The Food and Drug Administration Amendments Act (FDAAA) of 2007 requires NIH grantees (and others) to register and submit the results of certain clinical trials to ClinicalTrials.gov, the public registry and results database maintained by NIH. Attendees at this session will gain a better understanding of FDAAA and how it applies to extramural grants. A demo of ClinicalTrials.gov will be provided, along with "best practices" for results reporting and key considerations for ensuring your institution is meeting the requirements of the law.

SESSION 8A



Rebecca Williams, NLM, NIH

Presentation List (Alphabetical)

ADMINISTRATORS

ALL LEVELS

Common Compliance Pitfalls and Strategies for Success: Case Studies

- accurately identify and understand key compliance requirements governing NIH awards; and
- make more informed decisions in accordance with policy and regulatory requirements.

This session provides an introduction to compliance activities, including an interactive discussion of specific case studies, that illustrates common compliance issues. A primer for administrators and interested investigators.

SESSION 4D, 8D



Diane Dean, OER, NIH

Kathy Hancock, OER, NIH



Joel Snyderman, OER, NIH

Samantha Tempchin, OER, NIH

ADMINISTRATORS

ALL LEVELS

Current Issues at NIH

- demonstrate an understanding of the NIH grants policy requirements;
- identify the source of policy requirements; and
- provide examples of current issues at NIH.

Don't miss the opportunity to hear the latest administrative and policy changes important to NIH and its grantees. Topics include recent and upcoming changes to NIH policy, compliance requirements, and so much more!

SESSION 2C, 7C



Michelle Bulls, OER, NIH

Tony Corio, OER, NIH

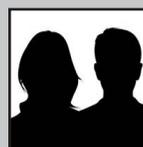
ALL TRACKS

ALL LEVELS

End-of-Day Q&A

Do you have general questions that you'd like to address before the day ends? Here's your chance!

SESSION 5A



Available Faculty

ALL TRACKS

ALL LEVELS

eRA Systems: Words We Take for “Grant”ed

- discuss applicant responsibilities throughout the grant process;
- avoid common issues encountered with various application submission and eRA Commons features; and
- describe new application submission and eRA Commons features (e.g., ASSIST, Inclusion Management System).

Participants will be engaged in a light-hearted, customer-focused, interactive presentation and dialogue exploring various eRA Commons features from application submission through grant closeout.

SESSION 6A



Sheri Cummins, OER, NIH

Jessie Floura, OER, NIH



Scarlett Gibb, OER, NIH

Laurie Roman, OER, NIH



Joe Shumaker, OER, NIH

ADMINISTRATORS

ALL LEVELS

Federal Research Policy Update

- describe the status of current, Federal-wide initiatives;
- define Research Terms and Conditions and explain their importance in award management; and
- explain the implementation plan for the Research Terms and Conditions and the Final RPPR.

NIH and NSF experts provide an informative update regarding the status of our current, Federal-wide initiatives. Research Terms and Conditions, which implement the Uniform Regulations and the Final Research Performance Progress Report (F-RPPR) will be reviewed during this session.

SESSION 1D, 3D



Michelle Bulls, OER, NIH

Jean Feldman, NSF

ALL TRACKS

ALL LEVELS

Financial Conflict of Interest (FCOI): What You Need to Know

- identify and understand the requirements of the FCOI regulation; and
- identify and list common deficiencies with institutional FCOI policies and FCOI reports.

This session will provide an overview of the Federal Financial Conflict of Interest (FCOI) regulation (42 CFR Part 50, Subpart F) and will include a discussion on the key requirements of the regulation, institutional responsibilities, and common institutional implementation issues.

SESSION 3A



Diane Dean, OER, NIH

Kathy Hancock, OER, NIH

Presentation List (Alphabetical)

NEW INVESTIGATORS

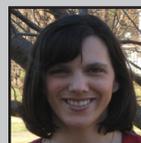
BEGINNER

Finding and Understanding Funding Opportunity Announcements (FOAs)

- locate funding opportunity announcements (FOA) of interest; and
- efficiently navigate the FOA to identify all the elements required to submit a responsive, compliant, and complete application.

Submitting an application to a Funding Opportunity Announcement (FOA) is the only way to receive a grant from the NIH. Attend this session to find out how to find an FOA, quickly navigate through it to find information of interest, and understand all the nuances of the vocabulary and language contained in FOAs.

SESSION 3F



Erica Brown, OER, NIH

ADMINISTRATORS

ALL LEVELS

From the Inbox: Pre-Award & Post-Award Issues

- identify and discuss at least two of the most common pre-award issues that NIH receives queries about from the grantee community; and
- list at least two of the most common post-award issues that arise from the grantee community.

Ready to test your grants administration knowledge in this interactive session designed for beginners (or anyone who is up for a challenge)? Hear some of the top questions pulled directly from the NIH Policy Office Inbox and see how you fare.

SESSION 2D, 9C



Samuel Ashe, OER, NIH

Victoria Bishton, OER, NIH



Tony Corio, OER, NIH

Stefanie Harris, OER, NIH



George Tucker, NIEHS, NIH

ALL TRACKS

BEGINNER

Fundamentals of the NIH Grants Process & Need-to-Know Resources

- describe the organizational structure of NIH and ways it can aid in locating funding opportunities;
- provide a high-level explanation of the path NIH grant applications take from submission to award;
- understand the relationship of NIH websites and identify the appropriate NIH resources and staff contacts to answer their questions; and
- identify which additional seminar sessions will be the most beneficial to attend.

This session provides key facts about the NIH grants process, setting the stage for what you'll be learning over the next two days. You'll be provided an overview of how the NIH grants process works, contacts, and what you can expect to take back to your lab or office after the seminar.

SESSION 1C



Megan Columbus, OER, NIH

NEW INVESTIGATORS

BEGINNER

Grant Writing for Success

- list significant steps involved from application to award; and
- explain the fundamentals of writing a clear and concise research grant application.

Are you a new or junior investigator? Do you assist in the preparation of the scientific portions of an application? If you answered “yes” to either question, then don’t miss this popular presentation from NIH experts that provides insights and helpful hints on preparing an application for submission. Learn how to avoid the most common mistakes in writing grant applications and correct some typical misconceptions about the grant review process.

SESSION 6F



Rebekah Rasooly, NIDDK, NIH

ALL TRACKS

INTERMEDIATE

I Have an Idea! Inventions, Data Sharing, & Other IP Considerations

- explain what intellectual property is and the importance of protecting it;
- provide an understanding of what the Bayh-Dole statute requires and when it requires reporting and by whom;
- identify the NIH policy requirements for the sharing of data and other intellectual property that NIH funded; and
- describe the four types of Bayh-Dole waiver of ownership and what is required to request a waiver.

NIH-funded research can result in valuable data, inventions, publications, and other resources. However, to make the most of your research, there are rules and policies for how to properly manage those resources. This session will provide guidance on what to do with discoveries and inventions to safeguard those valuable intellectual property rights that you develop with NIH funds at your institution. In addition, an NIH expert will explain how to share NIH-funded data and other research resources to advance research in your field for benefits to the public and public health.

SESSION 7B



Scott Cooper, OER, NIH



Mary Fran Deutsch, OER, NIH



Carolyn Mosby, OER, NIH



John Salzman, OER, NIH

ALL TRACKS

ALL LEVELS

Interacting Electronically With NIH: Post-Submission

- provide a high-level description of eRA Commons reporting tools, including Financial Conflict of Interest (FCOI), Research Performance Progress Report (RPPR), and Federal Financial Report (FFR); and
- provide a high level description of other eRA Commons features, including: Just-in-Time (JIT), No Cost Extension (NCE), Admin Supplements, and xTrain.

The eRA Commons allows applicants, grantees, and Federal staff to access, share, and transmit information related to applications and awarded grants. Explore the eRA Commons features used throughout the grant life cycle from the time an application is accepted for review consideration through grant closeout.

SESSION 7A



Scarlett Gibb, OER, NIH



Joe Schumaker, OER, NIH

ALL TRACKS

ALL LEVELS

Keynote with Dr. Michael Lauer

- explain the general role of NIH in support of biomedical and behavioral research;
- describe the evolving ecology of biomedical research and how it affects NIH’s ability to issue awards; and
- describe how NIH is thinking about becoming a Federal Science Agency that excels at managing by results.

Kick-starting the seminar, Dr. Michael Lauer, NIH Deputy Director for Extramural Research, shares his experiences and perspective on the role of NIH in encouraging and supporting biomedical and behavioral research across the globe.

PLENARY



Michael Lauer, OER, NIH

Presentation List (Alphabetical)

ALL TRACKS

ALL LEVELS

Managing Compliance with the NIH Public Access Policy

- write a paper that is compliant with the NIH Public Access Policy;
- report a paper to NIH using My NCBI and other tools; and
- describe how institutions and institutional policies can support public access.

The NIH Public Access Policy requires investigators to submit peer-reviewed manuscripts arising from NIH funds to the free digital archive PubMed Central. Attend this session to learn more about this policy and hear about new features in the National Library of Medicine's My Bibliography that integrate with eRA Commons and help investigators, authors, and authorized delegates manage publications and compliance with the NIH Public Access Policy.

SESSION 2A



Kathryn Funk, NLM, NIH

Neil Thakur, OER, NIH



Bart Trawick, NLM, NIH

NEW INVESTIGATORS

BEGINNER

Navigating Your Career With NIH: An Overview

- identify what kinds of NIH grant support (fellowships, career or K-awards, research grants) are available based on career stage and training experience;
- explain the benefits of additional mentored research; and
- describe opportunities for transitioning to an independent position.

Find out which NIH funding mechanisms apply to you throughout your career. This talk covers many of the mechanisms that apply to Ph.D.'s and M.D.'s, from graduate/medical school through your faculty years.

SESSION 2F



Henry Khachaturian, OER, NIH

Kay Lund, OER, NIH

ALL TRACKS

BEGINNER

NIH AREA (R15) Program Update

- describe the eligibility requirements of institutions and PIs for the R15;
- identify the aspects of an application and review criteria that are unique to R15 and provide a brief description of each; and
- describe strategies that an individual or institution may implement to increase their competitiveness for an R15.

The NIH Academic Research Enhancement Award (AREA) program supports faculty research at campuses that have not received much NIH funding in the past. It is designed to strengthen the research environment of the institution and to expose students to research. This session will focus on NIH's goals for the program and provide perspective on how to write a competitive AREA application.

SESSION 4C



Michelle Timmerman, OER, NIH

ALL TRACKS

ALL LEVELS

NIH Biosketch & SciENCv (Science Experts Network Curriculum Vitae)

- identify the three primary alterations to the new NIH biosketch format; and
- explain the purpose and function of SciENCv, including how it can be used to generate biosketches.

Have questions about the biosketch format required for grant applications submitted on or after May 25, 2015? Join NIH experts as they help you gain a better understanding of the changes. In addition, this session will also provide an overview of SciENCv, a feature in My NCBI that helps users create a professional profile and generate biosketches faster.

SESSION 5B



Neil Thakur, OER, NIH

Bart Trawick, OER, NIH

ADMINISTRATORS**BEGINNER****NIH Career Development “K” Awards**

- accurately identify at least two types of NIH Career Development (“K”) Awards; and
- describe three features of this type of award.

NIH Career Development (K) awards provide research training opportunities for both research scientists and clinicians at various stages of their careers. This session describes the various career award mechanisms and covers policies that apply to these awards. Developed for administrators.

SESSION 7E

Lisa Moeller, NIGMS, NIH

ALL TRACKS**ALL LEVELS****NIH Intramural Research Training Opportunities**

- identify intramural training programs at the NIH that may be appropriate for their students;
- advise students on career/professional development resources available on the Web site of the NIH Office of Intramural Training & Education; and
- begin developing their own training philosophies.

Learn about research training programs at the NIH for high school and college students, recent college graduates, graduate students, professional students, and postdoctoral fellows. In addition to these scholarship and internship opportunities, we will discuss online career development resources developed by the NIH and available to both intramural and extramural trainees. Finally, we will spend some time on the training philosophy of the NIH Office of Intramural Training & Education with the intent of assisting participants to formulate their own approaches to training and mentoring.

SESSION 8B

Patricia M. Sokolove, OITE, NIH

ALL TRACKS**BEGINNER****NIH Loan Repayment Programs**

- list the five types of extramural Loan Repayment Programs available and their purpose;
- provide general eligibility requirements; and
- describe the peer review process for LRP applications.

Do you (or does someone you know) have student debt? If so, find out how the NIH Loan Repayment Programs (LRPs) can repay up to \$35,000 each year. This session is for students, new researchers, and administrators/mentors, who want to learn how biomedical and behavioral scientists with student debt can benefit from NIH’s five extramural LRPs and start planning an application.

SESSION 5F

Ericka Boone, OER, NIH

ADMINISTRATORS**BEGINNER****NIH Peer Review Process for Administrators**

- describe the basic review criteria for research grant applications;
- locate review criteria for other types of applications;
- help investigators to prepare grant applications that correspond to the NIH review criteria;
- explain the NIH scoring system for overall impact scores and criterion scores; and
- outline the key features of the NIH summary statement.

Understanding the NIH peer review process can improve one’s chances of getting funded. Learn the key elements of NIH peer review from NIH experts and help your investigators to better navigate the process.

SESSION 2E

Sally Amero, OER, NIH

Dana Plude, CSR, NIH

Presentation List (Alphabetical)

NEW INVESTIGATORS

BEGINNER

NIH Peer Review Process for Investigators

- describe the basic review criteria for research grant applications;
- locate review criteria for other types of applications;
- prepare grant applications that correspond to the NIH review criteria;
- explain the NIH scoring system for overall impact scores and criterion scores; and
- outline the key parts of the NIH summary statement.

Understanding the NIH peer review process can improve one's chance of getting funded. Learn the key features of NIH peer review from NIH experts, and better navigate the process for your next application submission!

SESSION 7F



Sally Amero, OER, NIH

Dana Plude, CSR, NIH

ALL TRACKS

ALL LEVELS

"Open Mike" with Dr. Michael Lauer

- explain challenges that affect the rigor and reproducibility of research findings;
- describe how NIH and others are evaluating the effectiveness and role of peer review in making funding decisions;
- describe how NIH plans to expand the dissemination of findings from NIH-funded clinical trials; and
- describe how NIH is thinking about the value of bibliometric assessments of its funded research.

Dr. Michael Lauer is the NIH Deputy Director for Extramural Research and author of the NIH blog "Open Mike." If you are interested in a personal and candid conversation about what is on the mind of senior NIH management, then this is an unforgettable opportunity.

SESSION 1A, 4A



Michael Lauer, OER, NIH

ADMINISTRATORS

ALL LEVELS

Policy & Compliance: Working Together Like Hand in Glove

- list factors considered and used when creating policy;
- describe the role of compliance; and
- explain how well-written policy complements compliance efforts.

Want a behind the scenes look at extramural research policy development at NIH? If so, make plans to join this session for all the details direct from the NIH Office of Policy for Extramural Research Administration (OPERA). Hear about the development and evolution of policy, as well as how policy and compliance work together internally to support the extramural research enterprise.

SESSION 6E



Michelle Bulls, OER, NIH

Diane Dean, OER, NIH

NEW INVESTIGATORS

BEGINNER

Post-Review to Award for Investigators

- explain what happens after peer review;
- identify who to discuss their priority score and summary statement with;
- assess the appropriate actions if the application is not selected for award; and
- determine the actions necessary if the application is selected for award, including resolving concerns from peer review and meeting just-in-time requirements.

Your application has gone through the NIH Peer Review Process, so now what happens? Who do you talk to if you have questions at this point in the application process? This session covers the time period after a competing application undergoes peer review until it is awarded by the NIH. If you have limited experience with the NIH application and award process and are hoping to get a better understanding of this point, then this session is for you.

SESSION 8E



Charisee Lamar, NICHD, NIH

Meredith Temple-O'Connor, OER, NIH

ALL TRACKS

ALL LEVELS

Preparing & Submitting Multi-Project Grant Applications to NIH

- explain the structure of an electronic, multi-project application and how it is assembled for funding consideration; and
- describe basic ASSIST actions, including application initiation, managing access, validating application content against NIH business rules, previewing the application in the NIH format, changing component and application status to prepare for submission, submitting an application, and tracking the status of a submitted application.

All complex, multi-project grant applications to NIH must be submitted electronically. Learn how NIH's ASSIST (Application Submission System & Interface for Submission Tracking) tool can be used to prepare, submit, and track your multi-project application. Participants will gain valuable insight into navigating the system; setting access controls to allow people to work concurrently on an application; running validation checks against NIH and Grants.gov business rules; and viewing an application image before and after submission.

SESSION 9A



Sheri Cummins, OER, NIH

ALL TRACKS

BEGINNER

R&D Contracts: Who, What, Where, When, Why, & How?

- describe the scope and types of contracts at the NIH;
- explain the fundamental differences between contracts and grants;
- present information on how to look for contract opportunities;
- show how the NIH makes award decisions; and
- provide insight into considerations in deciding to pursue a contract.

Want to know more about NIH Research Contracts? Here's your chance! This session covers all of the basic questions regarding research contracts: What are they? How are they awarded? Should you try to get one? (This session covers the pre-award process only).

SESSION 8C



Richard Hartmann, NIAID, NIH
George Kennedy, NIAID, NIH

ALL TRACKS

ALL LEVELS

Ready! Set! Submit! Application Preparation & Submission

- state the broad steps required to prepare and submit an application to NIH and identify the variables that make a submission successful;
- discuss various documents that provide instructions for completing an application; and
- describe basic ASSIST actions used to submit a single-project grant application to NIH, including application initiation, managing access, validating application content against NIH business rules, previewing the application in the NIH format, submitting an application, and tracking the status of a submitted application.

How do you get your great research idea to NIH for funding consideration? You must find an appropriate opportunity; prepare your application; submit your error-free application through Grants.gov to NIH on-time; and confirm NIH received it correctly. Learn about the NIH grant application process and the NIH resources available to complete each step, including a high-level overview of NIH's new online ASSIST system for the preparation and submission of grant applications.

SESSION 3B



Sheri Cummins, OER, NIH
Jessie Floura, OER, NIH



Laurie Roman, eRA, NIH

Presentation List (Alphabetical)

ALL TRACKS

ALL LEVELS

Research Integrity

- explain the various elements of research misconduct;
- list the assurance requirements for NIH grant applications; and
- describe the roles of the HHS Office of Research Integrity (ORI) and the NIH in promoting research integrity.

The NIH Extramural Research Integrity Officer and an expert from the HHS Office of Research Integrity provide information on research misconduct regulations, share how to recognize and avoid research misconduct, and describe how allegations are handled at the agencies. Current initiatives to promote research integrity will also be discussed.

SESSION 1B



William Trenkle, ORI, HHS

Patricia Valdez, OER, NIH

ALL TRACKS

ALL LEVELS

Research Involving Animals! Office of Laboratory Animal Welfare (OLAW)

- describe OLAW's role in the grant process involving vertebrate animals;
- explain the applicability of the PHS Policy;
- identify the differences between the types of Animal Welfare Assurance;
- explain the importance of institutional accountability and compliance; and
- identify the areas of a grant application involving the use of vertebrate animals.

Are you considering using live vertebrate animals in your research? Are you aware that the policies and regulations regarding research animals are different from those involving human subjects? This session provides information on the requirements for using animals, appropriate completion of the Vertebrate Animal Section of the grant application, peer review considerations, the functions of an Institutional Animal Care and Use Committee, details on the various Assurance documents, including which type is required for consortium projects, and the consequences of what happens when animal activities become non-compliant.

SESSION 6B



Brent Morse, OER, NIH

ALL TRACKS

ALL LEVELS

Research Involving Human Subjects, HHS & NIH

- understand the ethical rationale for the Federal regulations on human research protections;
- apply the basics of the Common Rule;
- recognize the requirements for human subjects in NIH grant applications;
- understand the post-award requirements for research involving human subjects;
- know the requirements for addressing inclusion of women, minorities, and children in NIH grant applications;
- understand what studies inclusion policy applies to; and
- understand post-award requirements for monitoring inclusion in clinical research.

OHRP and NIH faculty will discuss your responsibilities regarding human subjects protection in your NIH-funded research. This session will cover the Federal-wide Assurance process, IRB requirements, informed consent, reporting requirements, NIH inclusion policies, certificates of confidentiality, and post-award responsibilities. There will also be the opportunity to learn by example with interesting case studies to illustrate key points covered in both sessions. If you have questions related to the human subjects regulations (IRBs, reporting, informed consent, NIH application, etc.) and/or inclusion policies, this session will also provide time to get answers from HHS and NIH experts before you return to your lab or office.

SESSION 5C



Misti Ault Anderson, OHRP, HHS

Petrice Brown-Longenecker, OER, NIH



Meredith Temple-O'Connor, OER, NIH

ALL TRACKS

ALL LEVELS

Research Involving Human Subjects Q&A

A valuable opportunity to spend time with HHS and NIH Human Subjects and Inclusion experts devoted to answering your questions about human subjects in research.

SESSION 4B



Misti Ault Anderson, OHRP, HHS

Petrice Brown-Longenecker, OER, NIH



Meredith Temple-O'Connor, OER, NIH

ADMINISTRATORS

BEGINNER

Research Training Awards

- distinguish between NIH's individual and institutional award mechanisms;
- differentiate stipends from compensation;
- discern allowable and unallowable costs along with rebudgeting authorities for NRSA awards;
- understand NRSA payback requirements and options; and
- identify post-award reporting requirements and submission procedures.

What are the issues specific to grants awarded under the auspices of Ruth L. Kirschstein National Research Service Awards (NRSA), specifically Individual Fellowships and Institutional Training Grants? This session provides administrative and financial aspects of training grants and fellowships.

SESSION 9D



Shellie Wilburn, OER, NIH

NEW INVESTIGATORS

ALL LEVELS

Rigor & Reproducibility: Back to Basics

- describe the issue of reproducibility and NIH plans to address it;
- summarize changes to application instructions and review criteria for NIH grants; and
- explain how the policies behind rigor and transparency will impact different types of grants along with the implementation timeline.

One of NIH's goals is to exemplify and promote the highest level of scientific integrity, public accountability, and social responsibility in the conduct of science. The NIH Initiative to Enhance Reproducibility Through Rigor and Transparency clarifies a commitment to this goal. Attendees at this session will gain a better understanding of the updates to research grant and career development award application instructions and review language that includes increased attention to scientific premise, scientific rigor, consideration of biological variables, such as sex, and authentication of key resources, such as cell lines.

SESSION 8F



Patricia Valdez, OER, NIH

Presentation List (Alphabetical)

ALL TRACKS

ALL LEVELS

Simplifying NIH's Grant Application Instructions: See What's Changed!

- explain the application guide simplification initiative;
- demonstrate an understanding of the new structure of the application guide and form instructions; and
- navigate the new application guide webpage and locate both form instructions and application process information.

You asked, we listened! This session is designed to provide an overview of NIH's application guide simplification initiative. Application instructions have been streamlined according to community feedback, and the look and feel of the guides have been completely revamped. Therefore, during this session there will be a brief presentation detailing the form and form instruction changes, followed by a demonstration showing the user how to maneuver through the enhanced and more user-friendly instructions.

SESSION 5D



Stefanie Harris, OER, NIH

ALL TRACKS

BEGINNER

Takin' Care of Business - SBIR/STTR

- describe the basic goals and structure of the NIH Small Business Innovation Research (SBIR) and Small Business Technology Transfer (STTR) Programs;
- Learn about the technical assistance programs, including the Commercialization Accelerator Program (CAP) and the Niche Assessment Program, to help small businesses develop their commercialization strategy; and
- Take actionable steps to develop a competitive application, including speaking with the appropriate NIH SBIR/STTR Program Manager and accessing valuable website resources.

This session is an overview of the Small Business Innovation Research/Small Business Technology Transfer Programs, including ways small businesses and academia can develop mutually beneficial partnerships to undertake early stage, high tech projects.

SESSION 3C



Betty Royster, OER, NIH

ALL TRACKS

ALL LEVELS

Using RePORT to Your Advantage (Abbreviated Version)

- search for information on NIH funding by institution, principal investigator, and more;
- identify existing projects NIH is funding on their topics of interest and explain how this information can help prospective applicants;
- demonstrate how to determine which NIH Institutes and types of programs are supporting their research topics of interest; and
- explain how to identify which study sections review applications in their specific field.

NIH makes an abundance of grant and funding data – including analyses of who and what we fund – available to the public through a resource called RePORT (Research Portfolio Online Reporting Tool). Come learn how to find information to help target your application, find key contacts at NIH and in the grantee community, and more. Interested in a more in-depth discussion of RePORT? Join us for Friday's expanded version of this session (Session 9B).

SESSION 5E



Megan Columbus, OER, NIH

Nicole Garbarini, OER, NIH

ALL TRACKS

ALL LEVELS

Using RePORT to Your Advantage (Expanded Version)

- search for information on NIH funding by institution, principal investigator, and more;
- identify existing projects NIH is funding on their topics of interest and explain how this information can help prospective applicants;
- demonstrate how to determine which NIH Institutes and types of programs are supporting their research topics of interest; and
- explain how to identify which study sections review applications in their specific field.

NIH makes an abundance of grant and funding data – including analyses of who and what we fund – available to the public through a resource called RePORT. Learn how to use this resource to find information to help target your application, find key contacts at NIH and in the grantee community, and more (Abbreviated version 5E).

SESSION 9B



Megan Columbus, OER, NIH

Nicole Garbarini, OER, NIH

NEW INVESTIGATORS INTERMEDIATE**Writing an Effective “K” Application**

- understand the steps involved from application to award;
- explain the fundamentals of writing a clear and concise application; and
- describe the nuances in applying for a career development (K) award.

Are you looking for insight from the NIH on how to avoid the most common misperceptions in writing a mentored career award (“K”) application? How about guidance on how to develop a strategy, plan your application, requirements, and review criteria? This session will provide this and more! This session is designed for junior investigators and those who assist in the preparation of the scientific portions of an application.

SESSION 4F*Henry Khachaturian, OER, NIH**Kay Lund, OER, NIH***Notes**

Faculty Contact Information



For more information about our faculty including bios and pictures, access our interactive Faculty page at <http://regionalseminars.od.nih.gov/baltimore2016/faculty/>

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Exhibitors



Thursday
May
12

8:00 AM – 5:00 PM

Friday
May
13

8:00 AM – 3:00 PM

NIH EXHIBITORS

NIH electronic Research Administration (eRA)

<http://era.nih.gov>

The eRA booth is managed by eRA subject matter experts ready to answer your questions about the many eRA Commons features like Just-in-Time (JIT), Status, Federal Financial Report (FFR), Research Performance Progress Report (RPPR), Financial Conflict of Interest (FCOI), xTrain and Closeout. They can also field your questions regarding the new Application Submission System & Interface for Submission Tracking (ASSIST) web front-end for multi-project application preparation and submission.

Note: The eRA Commons is an online interface that allows NIH extramural grantee organizations, grantees, and the public to transmit and receive information about the administration of biomedical and behavioral research grants. Principal Investigators and Administrators use eRA Commons for a number of tasks, from tracking the status of grant applications submitted electronically to viewing their assembled applications, Post-submission, Commons provides the ability to check review assignments and to access review while post-award, Commons allows them to fulfill their reporting and closeout tasks.

NIH Grants Information

<http://grants.nih.gov>

The NIH Grants Info booth will be managed by NIH staff ready to answer your general questions about NIH extramural research and research training programs and to help you navigate through NIH on-line resources. If they can't provide immediate answers to your questions, they can help you find an NIH contact that can.

NIH Grants Policy

<http://grants.nih.gov>

The NIH Regional Seminar provides valuable opportunities over the course of the 2-day event to hear the latest policy updates from NIH Grants Policy experts. In between sessions, stop by the NIH Grants Policy Booth to get your additional questions answered by NIH Office of Policy for Extramural Research Administration (OPERA) staff.

NIH Loan Repayment Programs (LRP)

<https://www.lrp.nih.gov/>

To assist in the recruitment and retention of biomedical or behavioral researchers, the National Institutes of Health (NIH) Division of Loan Repayment (DLR) offers qualified participants substantial assistance to repay educational loans. Undergraduate, graduate, medical, and other health professional school loans qualify for repayment. The Division of Loan Repayment Programs booth will be managed by NIH DLR staff ready to answer your general questions about the NIH Loan Repayment Programs.

NIH Small Business Innovation Research (SBIR)/

<http://sbir.nih.gov/>

Small Business Technology Transfer (STTR)

The NIH SBIR/STTR program provides assistance to small businesses in the life science sector. Learn more about the approximate \$758 million of annual NIH funding that is available to forge academic partnerships and build new businesses based on recently developed biotechnology by attending the SBIR/STTR sessions and stopping by the booth to meet our experts.

SciENcv

<http://www.ncbi.nlm.nih.gov/sciencv/>

Volunteers Wanted! SciENcv is a new feature in My NCBI that helps users create a professional profile and generate biosketches that meet format requirements for NIH grant applications faster. The NIH is offering an opportunity for attendees at the NIH Regional Seminar in Baltimore to participate in a 30-minute simple usability test of SciENcv. This includes recording of testing sessions that are focused on completing defined tasks to test the functionality and design of the SciENcv portal. If interested, please email: user-testing@ncbi.nlm.nih.gov to set up a time or visit our testing booth and meet National Library of Medicine staff. If you want to learn more about SciENcv, please plan on attending the "NIH Biosketch and SciENcv" session in Breakout 5.



INDUSTRY EXHIBITORS

National Council of University Research Administrators

<http://www.ncura.edu/>

NCURA is the professional home to 7,000+ research administrators, and we foster innovative and collaborative education and networking as we support research...together. NCURA offers a multitude of educational programming opportunities including conferences, workshops, and online education, as well as many ways to connect with your colleagues including our professional networking platform Collaborate.



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<http://www.primr.org/>

PRIM&R has provided education, practical tools, and innovative strategies to those charged with ensuring research protections, as well as those involved in the design and implementation of research protocols.

Since its founding in 1974, PRIM&R has worked to advance the highest ethical standards in the conduct of biomedical, behavioral, and social science research. We accomplish this mission through education, membership services, professional certification, public policy initiatives, and community building.



Society of Research Administrators International

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SRA International is committed to fostering a positive and enjoyable educational experience that is flexible, targeted, and engaging for advancing all levels of a research manager's professional career. If you are new to research management or have years of experience, SRA International's Learning Institute's in-person and online learning events are designed to meet your educational and professional development needs.

Ambassador Institutions



Johns Hopkins

<http://www.hopkinsmedicine.org>

From the 1889 opening of the Johns Hopkins Hospital to the opening of the School of Medicine four years later, there emerged the concept of combining research, teaching, and patient care. This model, the first of its kind, would lead to a national and international reputation for excellence and discovery. Today, Johns Hopkins uses one overarching name – Johns Hopkins Medicine – to identify its entire medical enterprise. This \$5 billion system unites the physicians and scientists of the Johns Hopkins University School of Medicine with the health professionals and facilities that make up the broad, integrated Johns Hopkins Health System.



University of Maryland, Baltimore

<http://www.umaryland.edu/>

The University of Maryland, Baltimore (UMB) is the state's public health, law, and human services university devoted to excellence in professional and graduate education, research, patient care, and public service. As a diverse community of outstanding faculty, staff, and students, and using state-of-the-art technological support, we educate leaders in health care delivery, biomedical science, global health, social work, and the law. We emphasize interdisciplinary education and research in an atmosphere that explicitly values civility, diversity, collaboration, teamwork, and accountability.



University of Maryland, Baltimore County

<http://www.umbc.edu/>

UMBC is a dynamic public research university integrating teaching, research and service to benefit the citizens of Maryland. As an Honors University, the campus offers academically talented students a strong undergraduate liberal arts foundation that prepares them for graduate and professional study, entry into the workforce, and community service and leadership. UMBC emphasizes science, engineering, information technology, human services and public policy at the graduate level. UMBC is dedicated to cultural and ethnic diversity, social responsibility and lifelong learning.



National Institutes of Health
Turning Discovery Into Health



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NIH GRANTS:

Resources and Links

-  **NIH Grants and Funding Website**
grants.nih.gov
-  **Electronic Research Administration Homepage**
era.nih.gov
-  **eRA Commons**
commons.era.nih.gov/commons
-  **ASSIST**
public.era.nih.gov/assist



eRA COMMONS SERVICE DESK
Toll-free: 1-866-504-9552
Phone: 301-402-7496
grants.nih.gov/support



HOW ARE WE DOING?
To provide feedback on help desk service received, please email:
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Electronic Research Administration | Office of Extramural Research
National Institutes of Health | nih.gov
U.S. Department of Health and Human Services



National Institutes of Health
Turning Discovery Into Health



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NIH ICS (INSTITUTES/CENTERS)

ACRONYMS	AWARDING OFFICE	IC CODE
FIC	John E. Fogarty International Center	TW
NCATS	National Center for Advancing Translational Sciences	TR
NCCIH	National Center for Complementary and Integrative Health	AT
NCI	National Cancer Institute	CA
NEI	National Eye Institute	EY
NHGRI	National Human Genome Research Institute	HG
NHLBI	National Heart, Lung, and Blood Institute	HL
NIA	National Institute on Aging	AG
NIAAA	National Institute on Alcohol Abuse and Alcoholism	AA
NIAID	National Institute on Allergy and Infectious Diseases	AI
NIAAMS	National Institute on Arthritis and Musculoskeletal and Skin Diseases	AR
NIBIB	National Institute of Biomedical Imaging and Bioengineering	EB
NICHD	Eunice Kennedy Shriver National Institute of Child Health & Human Development	HD
NIDCD	National Institute on Deafness and Other Communication Disorders	DC
NIDCR	National Institute of Dental and Craniofacial Research	DE
NIDDK	National Institute of Diabetes and Digestive and Kidney Diseases	DK
NIDA	National Institute on Drug Abuse	DA
NIEHS	National Institute on Environmental Health Sciences	ES
NIGMS	National Institute of General Medical Sciences	GM
NIMH	National Institute of Mental Health	MH
NIMHD	National Institute on Minority Health and Health Disparities	MD
NINDS	National Institute on Neurological Disorders and Stroke	NS
NINR	National Institute on Nursing Research	NR
NLM	National Library of Medicine	LM

Electronic Research Administration | Office of Extramural Research
National Institutes of Health | nih.gov
U.S. Department of Health and Human Services



National Institutes of Health
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NIH GRANTS: “NEWBIE” CHEAT SHEET

CSR	Center for Scientific Review	OER	Office of Extramural Research
eRA	electronic Research Administration	PA	Program Announcement
FOA	Funding Opportunity Announcement	PO	Program Official
GMO	Grants Management Officer	RFA	Request for Application
IC	Institute and/or Center	RPG	Research Project Grant
NIH	National Institutes of Health	SRO	Scientific Review Officer

APPLICATION/GRANT TYPE

- 1 = New 2 = Renewal 3 = Revision 4 = Extension 5 = Non-competing Extension
 6 = Change of Organization Status 7 = Change of Grantee/Training Institution
 8 = Change of Institute/Division (type 5 transfer) 9 = Change of Institute/Division (type 2 transfer)

GRANT/APPLICATION NUMBER EXAMPLE

1	R01	GM	987654	01	-	A1
Application Type	Activity Code	IC Code	Serial Number	Support Year		Extension for Amended Application



OER Home Page: grants.nih.gov
Activity Codes: grants.nih.gov/grants/funding/funding_program.htm
Glossary & Acronym List: grants.nih.gov/grants/glossary.htm

Electronic Research Administration | Office of Extramural Research
 National Institutes of Health | nih.gov
 U.S. Department of Health and Human Services



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eRA COMMONS: USER ROLES

AA	Account Administrator
AO	Administrative Official
ASST	Assistant
BO	Business Official
FCOI	Financial Conflict of Interest
FSR	Financial Status Reporter
GRADUATE_STUDENT	Graduate Student
IAR	Internet Assisted Review
PACR	Public Access Compliance Reporting
PI	Principal Investigator
POSTDOC	Postdoctoral
PROJECT_PERSONNEL	Project Personnel
SCIENTIST	Scientist
SO	Signing Official
SPONSOR	Sponsor
TRAINEE	Trainee
UNDERGRADUATE	Undergraduate



WANT MORE INFORMATION?
 To learn more, please visit:
era.nih.gov/files/era_Commons_Roles.pdf

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Pre-Award Research Administration (PRA) Conference
March 8-10, 2017, San Diego, CA

Financial Research Administration (FRA) Conference
March 11-13, 2017, San Diego, CA

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Chicago, IL

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- ~ Departmental Research Administration Workshop
- ~ Financial Research Administration Workshop
- ~ Level I: Fundamentals of Sponsored Project Administration Workshop

Webinars

- ~ Going Global: What Your Institution Needs to Know about Managing Research Without Borders
- ~ Crowd Funding: An Enormous Opportunity at Your Fingertips
- ~ Creating the Cohesive Team Your Office Needs to Thrive
- ~ The Right Metrics: Choosing, Measuring and Evaluating Metrics to Drive Performance Success in Your Office
- ~ Is it a Gift or a Grant and Other Critical Funding Mechanisms Your Staff Should Know
- ~ Save Your Institution Millions: Mitigating Institutional Risk of Research Misconduct

Lifecycle of the Award Series

- ~ The Toolbox for Research Administrators
- ~ Proposal Development
- ~ Pre-Award/Budgeting
- ~ Award Negotiation and Acceptance
- ~ Award Monitoring/Award Management
- ~ Compliance

Tutorials

Our online tutorials have an ongoing, rolling registration. Visit our website for details.

- ~ Primer on Clinical Trials
- ~ Primer on Federal Contracting
- ~ Primer on Subawards
- ~ Intellectual Property

ONLINE LEARNING

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1015 18th Street NW, Suite 901, Washington, DC 20036 | Phone: 1+ 202.466.3894

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Acronym List

- A -

AA	Account Administrator in the NIH Commons
AIN	Application Identification Number
AO	Administrative Official
AOR	Authorized Organization Representative
AREA	Academic Research Enhancement Award (R15)
ARRA	American Recovery and Reinvestment Act of 2009
ASSIST	Application Submission System & Interface for Submission Tracking
ASST	Assistant role in the NIH Commons
ATSDR	Agency for Toxic Substances and Disease Registry, HHS

- B -

BAA	Broad Agency Announcement
BAFO	Best and Final Offer - Final Proposal Revision
BECON	Bioengineering Consortium
BML	Biological Material License
BRDPI	Biomedical Research and Development Price Index
BSC	Board of Scientific Counselors

- C -

CAN	Common Accounting Number
CDA	Career Development Awards
CEL	Commercial Evaluation License
CFDA	Catalog of Federal Domestic Assistance
CFR	Code of Federal Regulations
CGAP	Competitive Grant Application Process
CIT	Center for Information Technology
CMO	Committee Management Officer
COC	Certificate of Confidentiality
COI	Conflict of Interest
CPI	Consumer Price Index
CR	Continuing Resolution
CRADA	Cooperative Research and Development Agreement
CRC	Cooperative Research Center
CSR	Center for Scientific Review

- D -

DCA	Division of Cost Allocation
DHHS	Department of Health and Human Services
DSMB	Data Safety Monitoring Board
DUNS	Data Universal Numbering System

- E -

EA	Expanded Authorities
EIN	Entity Identification Number
EIR	Employee Invention Report
ERA	Electronic Research Administration
ESA	Extramural Scientist Administrator
ESI	Early Stage Investigator
eSNAP	Electronic Streamlined Non-competing Award Process

- F -

F & A	Facilities and Administrative Costs
FACA	Federal Advisory Committee Act
FAR	Federal Acquisition Regulations
FCOI	Financial Conflict of Interest
FCTR	Federal Cash Transaction Report (SF 272)
FDA	Food and Drug Administration, HHS
FDP	Federal Demonstration Partnership
FFR	Federal Financial Report
FOA	Funding Opportunity Announcement
FOIA	Freedom of Information Act
FPR	Final Proposal Revision
FRN	Federal Register Notice
FSR	Financial Status Report (SF-269 or 269A)
FTE	Full-Time Equivalent
FTTA	Federal Technology Transfer Act
FTTP	Full-Time Training Position
FWA	Federal-wide Assurance
FY	Fiscal Year

- G -

GAO	General Accounting Office
GMO	Grants Management Officer
GMS	Grants Management Specialist
GPO	Government Printing Office
GWAS	Genome Wide Association Studies

- H -

HBCU	Historically Black College or University
HESCs	Human Embryonic Stem Cells
HHS	Department of Health and Human Services
HHSAR	Health and Human Services Acquisition Regulation
HIPAA	Health Insurance Portability and Accountability Act
HOPE	Health Omnibus Programs Extension Legislation
hPSCs	Human Pluripotent Stem Cells
HR/Hi	High Risk/High Impact
HSA	Health Scientist Administrator
HSIs	Hispanic-Serving Institutions

- I -

IACUC	Institutional Animal Care and Use Committee
IAR	Internet Assisted Review
IBC	Institutional Biosafety Committee
IBRP	Introduction to Biomedical Research Program
IC	NIH Institute or Center
IDeA	Institutional Development Awards
IMOD	Immediate Office of the Director, OER, OD, NIH
IMPAC	Information for Management, Planning, Analysis, and Coordination
IND	Investigational New Drug Application
IPA	Intergovernmental Personnel Act Mobility Program
IPF	Institutional Profile Number
IRB	Institutional Review Board
IRG	Initial Review Group/Integrated Review Group
IRPG	Interactive Research Project Grant

– J –

JIT	Just in Time
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– L –

LOI	Letter of Intent
LRP	Loan Repayment Program

– M –

MARC	Minority Access to Research Careers Program
MBRS	Minority Biomedical Research Support Program
MCA	Multicomponent Application
MERIT	Method to Extend Research in Time Award
MOU	Memorandum of Understanding
MSI	Minority Serving Institution
MSTP	Medical Scientist Training Program
MTA	Material Transfer Agreement
MYF	Multi-Year Funding

– N –

NAC	National Advisory Council
NDPA	NIH Director's Pioneer Award
NED	NIH Enterprise Directory
NIH	National Institutes of Health
NoA	Notice of Award
NAC	National Advisory Council
NDPA	NIH Director's Pioneer Award
NED	NIH Enterprise Directory
NIH	National Institutes of Health
NoA	Notice of Award
NOT	Notice (NIH Guide)
NRFC	Not Recommended for Further Consideration
NRSA	National Research Service Award
NS	No Score (lower 50% of grants in study section)
NSS	No Study Section (in house)

– P –

PA	Program Announcement
PACA	Program Approval of Competing Application
PACM	Public Access Compliance Monitor
PAR	Program Announcement Reviewed in an Institute
PAS	Program Announcement with Set-aside funds
PCC	Program Classification Code
PECASE	Presidential Early Career Award for Scientists and Engineers
PHS	Public Health Service
PI or PI/PD	Principal Investigator/Program Director/Project Director
PLA	Patent License Agreement
PMC	PubMed Central
PMCID	PubMed Central Reference Number
PMS	Payment Management System
POR	Patient Oriented Research
PPG	Program Project Grant

PROMIS	Patient-Reported Outcomes Measurement Information Systems
PRRR	Program Review Report Record

– R –

R&D	Research and Development
RBM	Research Business Models
RCDC	Research, Condition, and Disease Categorization
RCMI	Research Centers in Minority Institutions
REAP	Research Enhancement Award Programs
RePORT	Research Portfolio Online Reporting Tools
RFA	Request for Applications (Grants)
RFIP	Research Facilities Improvement Program
RFP	Request for Proposals (Contracts)
RFQ	Request for Quotes (Contracts)
RML	Rocky Mountain Laboratory
RO	Referral Officer
RPG	Research Project Grant (R01)
RPPR	Research Performance Progress Report

– S –

SAM	System for Award Management
SBIR	Small Business Innovation Research
SciENCv	Science Experts Network
SEP	Special Emphasis Panel
SF424	Standard Form 424 R&R (Research and Related)
SIC	Special Interest Category
SNAP	Streamlined Noncompeting Award Process
SO	Signing Official
SOW	Statement of Work
SREA	Scientific Review and Evaluation Award
SRG	Scientific Review Group
SRO	Scientific Review Officer
SSS	Special Study Section

– T –

TDC	Total Direct Cost
TIN	Federal Taxpayer Identification Number (same as EIN)

– W –

WHO	World Health Organization
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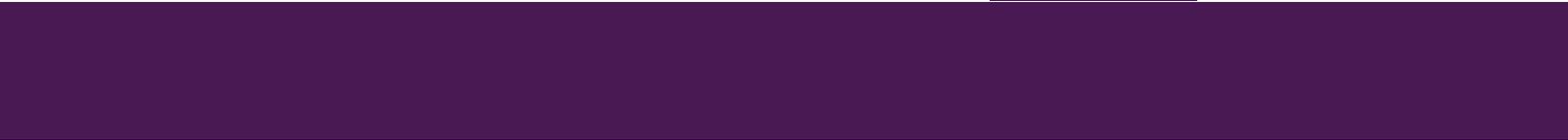
– X –

xTrain	System for PHS 2271 Statement of Appointment Form
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OER Acronym List:
http://grants.nih.gov/grants/acronym_list.htm

OER Glossary:
<http://grants.nih.gov/grants/glossary.htm>

Notes



Food and Beverage Options

YOU ARE HERE

South

At the Light Street Pavilion across the street from the Hotel

- Bubba Gump Shrimp Co.
- The Cheesecake Factory
- Crabby Jack's General Store
- Crepe Lena
- Five Guys Burgers
- The Fudgery
- Johnny Rockets
- M&S Grill
- Noodles & Co.
- Rita's Ice*
- Tir Na Nog Irish Restaurant & Pub
- Uno Chicago Grill

West

PRATT STREET

- Jimmy John's (401 W. Pratt St., they deliver - 0.5 mi)
- Kona Grill (1 Pratt St. - 0.2 mi)
- Sullivan's (1 Pratt St. - 0.2 mi)

East

PRATT STREET

- Brio Tuscan Grill (100 E. Pratt St. - 0.1 mi)
- Corner Bakery Café (500 E. Pratt St. - 0.2 mi)
- Panera Bread (600 E. Pratt St. - 0.2 mi)
- PF Chang's China Bistro (600 E. Pratt St. - 0.2 mi)
- Dick's Last Resort (621 E. Pratt St. - 0.2 mi)
- Chipotle (621 E. Pratt St. - 0.2 mi)
- Blu Bambu (621 E. Pratt St. - 0.2 mi)
- Miss Shirley's Café (750 E. Pratt St. - 0.3 mi)

PIER 4 (VIA HARBOR BRIDGE WALK ON PRATT ST.)

- Phillips Seafood (601 E. Pratt St. - 0.2 mi)
- Hard Rock Café (601 E. Pratt St. - 0.2 mi)
- Potbelly Sandwich (601 E. Pratt St. - 0.2 mi)

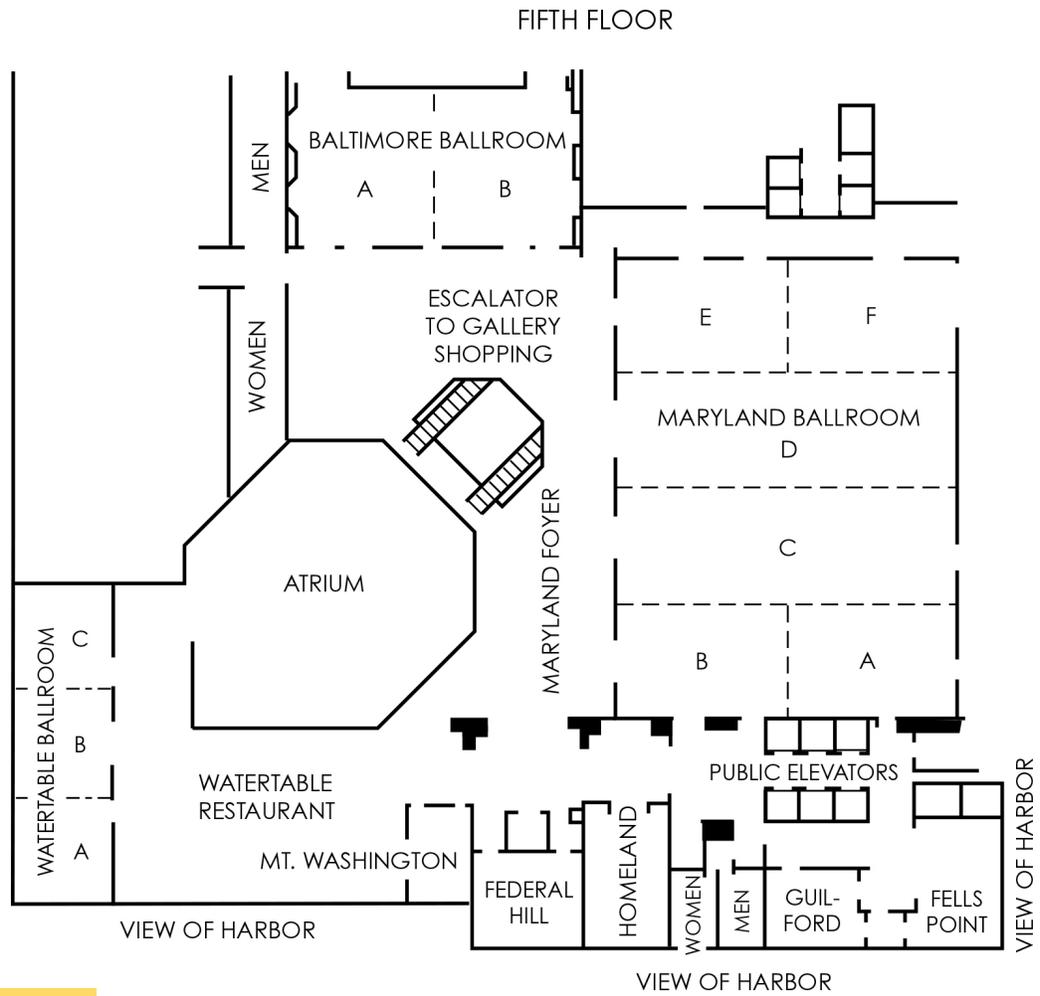
Baltimore Renaissance Harborplace Hotel

- Watertable Restaurant (American). Located on the 5th Floor.
- The Ground Floor Café and Bar (Coffee House). Located on the lobby level.

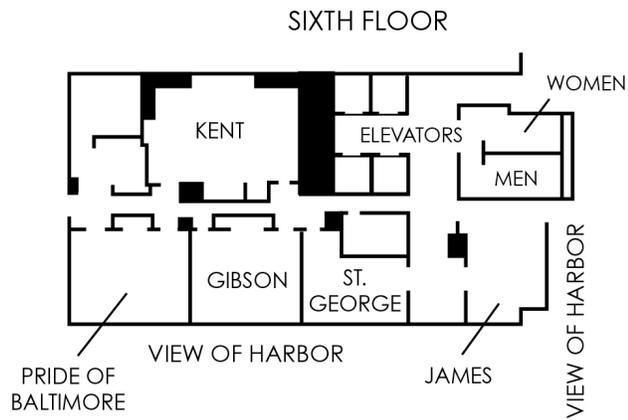
Inner Harbor

Other locations on map: Mercy Medical Center, Municipal Center, City Hall, War Memorial, Power Plant Live!, Port Discover, Star-Spangled Banner Flag House, Little Italy, National Aquarium, Maritime Museum, USS Constellation, Harborplace, Visitor Center, Federal Hill, Cross Street Market, West St, Ostend St, Henry St, Ave, Ave.

Hotel Floor Plan



All NIH Regional Seminar workshops and sessions are held on the 5th floor.





<http://grants.nih.gov>

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